



LIMITED TENDER
FOR SELECTION OF AGENCY TO PROVIDE VIDEO
CONFERENCING SERVICES FOR "JANAUSHADHI DIWAS"

TO

BUREAU OF PHARMA PUBLIC SECTOR UNDERTAKINGS OF INDIA (BPPI)
PRADHANMANTRI BHARTIYA JANAUSHADHI PARIYOJNA



BUREAU OF PHARMA PUBLIC SECTOR UNDERTAKINGS OF INDIA

(Set up under the Department of Pharmaceuticals, Govt. of India)

8th Floor, Videocon Tower, Block E1,
Jhandewalan Extension, New Delhi-110055
Telephone: 011- 49431800/813

Website: janaushadhi.gov.in

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FOR SELECTION OF AGENCY TO PROVIDE VIDEO CONFERENCING SERVICES FOR
"JANAUSHADHI DIWAS - 7th March 2021"

Tender Reference	BPPI/10/02/2021-IT/01
Tender Website	www.janaushadhi.gov.in
Date of availability of tender documents on website	10/02/2021 (Wednesday)
Doubts and queries regarding Tender document should be sent by e-mail to it@janaushadhi.gov.in	23/02/2021 (Tuesday)
Last date and time for submission of tender	24/02/2021 (Wednesday) till 1730 Hours
Time and date of opening of Technical Bid	25/02/2021 (Thursday) at 1100 Hours
Time and date of opening of Financial Bid	25/02/2021 (Thursday) at 1500 Hours
Place of opening of tender	Bureau of Pharma PSUs of India, 8 th Floor, Videocon Tower, Block-E1, Jhandewalan Extension, New Delhi-110055
Address for Communication	Bureau of Pharma Public Sector Undertakings of India, 8 th Floor, Videocon Tower, Block-E1, Jhandewalan Extension, New Delhi-110055
Cost of the Tender Document	Free of cost

The tender document can be downloaded free of cost from the website of BPPI
www.janaushadhi.gov.in

INTRODUCTION

Bureau of Pharma PSUs of India (BPPI), the implementing agency of Pradhan Mantri Bhartiya Janaushadhi Pariyojana (PMBJP); a noble scheme that provides quality generic medicines at affordable prices to all. BPPI works under the administrative control of Department of Pharmaceutical, Ministry of Chemicals and Fertilizers, Government of India and willing to engage an agency for handling "Social Media Advertisement" of "Pradhan Mantri Bhartiya Janaushadhi Pariyojana" and to utilize the social media platforms for dissemination of information and creating awareness about the salient features of the scheme and benefits generated, and services delivered. In addition to the above, the objectives of engaging a Social Media Management Agency by BPPI are as under: -

- a) Generating awareness and educating people about generic medicines and PMBJP Kendra to consumers and public in general
- b) Announcement and re-pronouncement of policies and prices of Generic Drugs by BPPI
- c) Issue based as-well-as general interaction and engagement with the citizens, doctors and other stakeholders of the scheme
- d) Getting feedback of the citizens on the policies, activities, and campaigns

In this context, TENDER is invited from interested Agencies for providing **Video Conferencing services on the day of "Janaushadhi Diwas" - 7th March 2021.**

For this purpose, scope of work is broadly spelt out below.

SCHEDULE AND CRITICAL DATES

The tentative schedule and critical dates are shown below:

S. No.	Event	Date	Timings
1	Date of publication of Tender	10 th Feb, 2021	-
2	Last date of submission of bids	24 th Feb, 2021	1730 Hrs.
3	Opening of Technical Bids	25 th Feb, 2021	1100 Hrs.
4	Evaluation of Technical Bids	25 th Feb, 2021	1130 Hrs.
5	Opening of Financial Bids	25 th Feb, 2021	1500 Hrs.

The complete details for the TENDER can also be downloaded from Bureau of Pharma PSUs of India's website <http://janaushadhi.gov.in/TenderDetails.aspx>. Interested bidders are advised to regularly visit the website in order to update themselves regarding any change or additional information related to the Tender.

1.1 PROCEDURE, TERMS AND CONDITIONS

- 1.1.1 The Tender shall be submitted on two bids basis i.e. Technical Bid and Financial Bid.
- 1.1.2 It is the responsibility of the bidder to ensure that the bids are submitted on time.
- 1.1.3 The BPPI reserves the right to solicit additional information from Bidders. Additional information may include, but is not limited to, past performance records, lists of available items/services of work etc.
- 1.1.4 The BPPI reserves the right to accept the whole, or part of or reject any or all bids without assigning any reasons and to select the Bidder(s) which, in the sole opinion, best meets the interest of the BPPI.
- 1.1.5 The BPPI reserves the right not to accept bid(s) from agency(s) resorting to unethical practices or on whom investigation/enquiry proceedings have been initiated by Government investigating Agencies/Vigilance Cell.
- 1.1.6 All information contained in the TENDER, or provided in subsequent discussions or disclosures, is proprietary and confidential. No information may be shared by the bidder with any other organizations/agencies.
- 1.1.7 The Agency selected is not supposed to use its name, logo or any other information/ publicity upon platforms provided by BPPI during the services.
- 1.1.8 The Agency must maintain uniformity while displaying the content on the various designated platforms and application used during conferencing.
- 1.1.9 All the real and virtual streaming shall be right of BPPI and Intellectual Property Rights (IPR) shall vest with BPPI.

a) PERIOD OF CONTRACT

This is one-time service offered by the agency/bidder and all associated services may end automatically post successful completion of the event (i.e., 'JANAUSHADHI DIWAS') on 7th March 2021.

b) PRICES

- i. All the prices must be quoted on unit rate basis in INR along with all applicable charges i.e. professional fee and applicable taxes, duties, etc. (if any).
- ii. The agency must ensure that the prices / rates quoted are all inclusive Video conferencing device setup, manpower support, technical support till the

successful event execution and continuous support during the entire event period.

c) AMENDMENT OF TENDER DOCUMENT

At any time before the submission of bids, the BPPI may amend the Tender document by issuing an addendum/corrigendum in writing through email/post. The addendum/corrigendum shall be binding on all the agencies. To give the Agencies reasonable time in which to take an amendment into account in their bids, the BPPI may if the amendment is substantial; extend the deadline for the submission of bid.

d) CONFLICT OF INTEREST

- i. The Agency is required to provide professional, objective and impartial advice and at all times hold the BPPI interest's paramount, strictly avoid conflicts with other assignment/jobs or their own corporate interest and act without any consideration for future work.
- ii. Without limitation on the generality of the foregoing, Agencies, and any of their affiliates, shall be considered to have a conflict of interest and shall not be recruited, under any of the circumstances set forth below:
 - **Conflicting Activities:** An Agency or any of its affiliates, selected to provide consulting assignment/job for this project shall be disqualified from subsequent downstream supply of goods or works or services resulting from or directly related to this project.
 - **Conflicting Assignment/job:** An Agency (including its affiliates) shall not be hired for any assignment/job that, by nature, may be in conflict with another assignment/job of the Agency to be executed for the same or for another Employer.
 - **Conflicting Relationships:** An Agency that has family relationship with a member of the BPPI staff who is directly or indirectly involved in any part of the event shall not be awarded the Contract, unless the conflict stemming from this relationship has been resolved in a manner acceptable to the BPPI throughout the selection process and the execution of the Contract. Agencies have an obligation to disclose any situation of actual or potential conflict that impacts their capacity to serve the best interest of BPPI, or that may reasonably be perceived as having this effect. Any such disclosure shall be made as per the forms of technical proposal provided herewith. If the Agency fails to disclose said situations and if the BPPI comes to know about any such situation at any time, it may lead to the disqualification of the Agency during bidding process or the termination of its contract during execution of the assignment.

e) PAYMENT SCHEDULE

- 100% payment will be released to the agency on successful completion of the event based upon invoice submission within 10 days.
- No advance payment will be made. All payments shall be made in Indian Rupees.

1.2 PENALTY CLAUSE

- All content, reports and other documents submitted by the bidder pursuant to this work order shall become and remain the property of the BPPI.
- If at any given point of time it is found that the bidder has made a statement which is factually incorrect or if the bidder doesn't fulfill any of the contractual obligation, the BPPI may take a decision to cancel the contract with immediate effect and stringent action shall be taken against the agency/bidder.
- Any violations during execution of the services on scheduled date & time, the Agency/bidder shall be liable to pay a Liquidated Damages (LD) at a rate of 10 % of total contract value/forfeiture of EMD along with other penalties as per clause no. 1.9 (d).
- The BPPI will have the right to cancel the contract at any time without assigning any reason thereof.

1.3 PREPARATION OF BID

All the bidders are requested to follow the instructions given below while submitting the bids. Proposal should be submitted on two bid basis – separate technical and financial bids should be submitted.

a) Technical and Financial Bids

The technical bid should have the following: -

- i. Forwarding letter on the bidding organization's printed letterhead.
- ii. The technical presentation on the enclosed scope of work explaining in detail the route takes by agency to achieve the target.
- iii. A point to point compliance and self-declaration for acceptance of terms and conditions of Tender document.
- iv. Undertaking (self-declaration on letter head) of total responsibility for the trouble-free operation.
- v. Undertaking (self-declaration on letter head) that the information submitted by

them is correct and agency/bidder shall abide by the decision of BPPI. In case the information submitted by the firm is found to be false and / or incorrect in any manner, the firm can be suspended and / or debarred.

- vi. All pages of the document submitted should be dully signed & stamped.

The Financial bid must contain the following: -

- i. Forwarding letter including Financial Bid as per Annexure I, on the bidder printed letter head.
- ii. All pages of the document submitted should be dully signed & stamped.
- iii. No price / rate variation / adjustment or any other escalation will be entertained.

1.4 METHOD OF EVALUATION AND AWARDS OF CONTRACT

Bidders are requested to submit all requisite documents as per the uploaded Tender along with their bids; failing which the bids are liable for rejection.

a) Evaluation of bids

- i. From the time of opening of the Technical bids to final work order, the agencies should not contact the BPPI on any matter related to its Technical and/ or Financial bid.
- ii. Any effort by the agencies to influence the BPPI in the examination, evaluation, ranking of bids and recommendation for award of contract may result in the rejection of the agency's bid.
- iii. A duly constituted Evaluation Committee will scrutinize and evaluate the bids for selection of an agency.

b) Criteria for Evaluation of Technical bid:

- i. The Evaluation Committee shall evaluate the Technical bids on the basis of their responsiveness to the technical presentation submitted by the agency.
- ii. Only Agencies obtaining a total score of 60 (on a maximum of 100) or more on the basis of criteria for evaluation given below would be declared technically qualified.
- iii. Every technical bid shall be awarded an absolute technical score of 'T' marks out of a total of 100 marks.

c) Criteria for Evaluation of Financial bid:

- i. The Financial Bids of the technically qualified bidders will be evaluated as per the evaluation criteria explained below.
- ii. The lowest evaluated Financial bid (**Fm**) will be given the maximum financial score of 100 points. The financial scores(**F**) of the other Financial bids will be computed as per the formula for determining the financial scores given below:

$$\mathbf{F = 100 \times (Fm / Fb)}$$

Where,

Fb =Evaluated amount of financial quote by the particular bidder.

Fm = Lowest evaluated amount of financial quote by the bidder.

- iii. Financial bids of only those Agencies which are declared technically qualified shall be opened on the specified date and time, in the presence of representatives of bidders who choose to attend. The name of the Agencies, their technical score (if required), and their Financial bid shall be read aloud.

D) Method of Selection:

In deciding the final selection of the Agency/bidder, the technically qualified bid will be given a weightage of 70% on the basis of criteria for evaluation. The price bids of only those Agencies who qualify technically will be opened. The bid with the lowest cost will be given a financial score of 100 and the other bid given financial scores that are inversely proportional to their prices. The financial bid shall be allocated a weightage of 30%.

For working out the combined score, the DoCA will use the following formula:

$$\mathbf{Total\ points: (0.7 \times T(s)) + (0.3 \times 100 \times Fm/Fb)}$$

The bids will be ranked in terms of total points scored. The bid with the highest total points (H-1) will be considered for award of contract.

Example: If in response to this Tender, three bids, A, B & C were received and the Evaluation Committee awarded them 75, 80 and 90 marks on technical bid respectively, all the three bids would be technically suitable. Further, if the quoted price of bids A, B & C were Rs. 120, 100 & 110 respectively, then the following points for financial bids may be given:

A: $100/120 \times 100 = 83$ points

B: $100/100 \times 100 = 100$ points

C: $100/110 \times 100 = 91$ points

For combined evaluated points, the process would be as follows:

$$\text{Bid A: } 75 \times 0.7 + 83 \times 0.3 = 77.4$$

$$\text{Bid B: } 80 \times 0.7 + 100 \times 0.3 = 86$$

$$\text{Bid C: } 90 \times 0.7 + 91 \times 0.3 = 90.3$$

Bid C, in this case would be considered as H1 (Highest total points).

The Evaluation Committee will correct any computation errors, in case of discrepancy.

e) Negotiations:

Normally there should be no post Tender negotiations, it would be only on exceptional circumstances, if considered necessary, shall be held only with the Agency who shall be placed as H-1 bidder after combined evaluation of the Technical and Financial bids, as indicated above. Under no circumstance, the financial negotiation shall result into an increase in the price originally quoted by the Agency.

f) GENERAL:

- a) Bids once submitted cannot be amended.
- b) Any Bid which does not quote for all items (specified under Annexure I) will be determined to be non-responsive and may be rejected.
- c) The Agency shall not assign or sublet the contract or any substantial part thereof to any other agency, without written consent of the BPPI.
- d) Technical bids and financial bids will be opened, in the presence of Bidders' representatives (One for each bidder), who wish to be present.

1.5 COMPETENT AUTHORITY'S RIGHT TO VARY ITEMS/ACTIVITIES AT THE TIME OF AWARD

The Competent Authority shall have the right to make any alterations, omissions, additions or subtractions in items/services at the time of award of contract. The Competent Authority will give such intimation to the successful Bidder, and additional cost/deduction in the Bid prices, based on the price schedule submitted by him, will be worked out with the Bidder. In case, the Bidder does not agree for such alterations, the Competent Authority will be free to award the contract to the next eligible Bidder.

1.6 ARBITRATION

- a) If any dispute, difference, question or disagreement shall at any time, hereafter arise, between the parties hereto or the respective representatives or assignees in

connection with or arising out of the contract the BPPI would appoint a sole arbitrator, which shall be accepted by the Agency. The decision of the arbitrator would be final and binding on both the parties.

- b) It is also term of the contract that contractor shall not stop the work under this contract and work shall continue as expected to continue whether the arbitration proceedings have commenced or not
- c) The Venue of the arbitration shall be at New Delhi. Subject to as aforesaid, the provision of the Indian Arbitration Act, 1996 and any statutory modifications or re-enactments thereof and rules made there under and for the time being in force shall apply to the arbitration proceedings under this clause.

1.7 APPLICABLE LAW AND JURISDICTION

This contract, including all matters connected with this contract, shall be governed by the India laws, both substantive and procedural, for the time being in force and shall be subject to the exclusive jurisdiction of Delhi Court, if required.

1.8 INDEMNIFICATION

1. The Agency/bidder shall be responsible for any injury to the workmen and to persons or things and for all damages to the structural and/or decorative part of property which may arise from the operations or neglect of himself or any of his employees whether such injury or damage arise from carelessness, accident or any other causes whatsoever in any way connected with carrying out of this contract.
2. The Agency/bidder shall indemnify and keep indemnified the Bureau against all losses and claims for injuries or damage to any person or any property whatsoever which may arise out of or in consequence of the Contract and against all claims, demands, proceedings, damages, costs, charges and expenses whatsoever in respect of or in relation thereto under the provisions of various labour laws as amended from time to time.
3. The Agency/bidder shall indemnify, protect and save the Bureau against all claims, losses, costs damages, expenses, action suits and other proceeding, resulting from infringement of any patent, trademarks, copyrights etc. or such other statutory infringements.
4. The BPPI shall be at liberty and is hereby empowered to deduct the amount of any damages, compensations, costs, charges, and expenses arising or accruing from or in respect of any such claim or damages from any sums due or to become due to the Agency/Agencies.
5. All claims regarding indemnity shall survive the termination or expiry of the work order.

1.9 FAILURE & TERMINATION CLAUSE

Time and date of delivery and period of execution shall be essence of the contract. If the Agency fails to deliver the services thereof within the period fixed for such delivery in the schedule or at any time repudiates the contract before the expiry of such periods, the BPPI may without prejudice to any other right or remedy available to him to recover damages for breach of the contract: -

- b) Recover from the Agency as liquidated damages which will be charged by way of penalty, as specified in the Clause 1.2 (Penalty Clause).
- c) Cancel the contract or a portion thereof by serving prior notice to the Agency.
- d) The BPPI may take a decision to cancel the contract with immediate effect and / or debar / blacklist the bidder from bidding prospectively for a period of 3 years or as decided by the BPPI or take any other action as deemed necessary.

1.10 AGENCY CODE OF CONDUCT AND BUSINESS ETHICS

The BPPI is committed to its 'values & beliefs' and business practices to ensure that Agency, who provides services, will also comply with these principles.

a. Bribery and corruption:

Agencies are strictly prohibited from directly or indirectly (through intermediates or subcontractors) offering any bribe or undue gratification in any form to any person or entity and / or indulging in any corrupt practice in order to obtain or retain a business or contract.

b. Integrity, indemnity & limitation:

Agencies shall maintain high degree of integrity during the course of its dealings with business/contractual relationship with the BPPI. If it is discovered at any stage that any business/ contract was secured by playing fraud or misrepresentation or suppression of material facts, such contract shall be voidable at the sole option of the competent authority of the BPPI. For avoidance of doubts, no rights shall accrue to the Agency in relation to such business/contract and the BPPI or any entity thereof shall not have or incur any obligation in respect thereof. The Agency shall indemnify in respect of any loss or damage suffered by the BPPI on account of such fraud, misrepresentation or suspension of material facts. The agency will be solely responsible for the omission and commission of the employees deployed by them.

1.11 DESCRIPTION AND ESSENTIAL DETAILS OF ITEMS/SERVICES REQUIRED

1. Schedule of Requirements (SOR): List of items / services required is as follows:

Proposals are invited from reputed Agencies for providing Video Conferencing Services at designated locations (mentioned as per Annexure-!) under account of Bureau of Pharma PSUs of India through Two Bid systems:

- Technical Bid
- Financial Bid

2. Pre-qualification Criteria:

Sr. No.	Broad Criteria	Basic Requirement	Specific Requirement	Documentary proof to be submitted
1	Registered in India	Mandatory Registration	1.Bidder should be registered in India 2. Should have a local office in NCR region, or commit to set up one before signing of contract, if selected	Documentary Proof (undertaking in case of 2)
2	Blacklisting /No conviction	Mandatory Certifications	1.Bidders should not have Been blacklisted by any of the State or Central Government to organization. 2.Should not have been found guilty of any criminal offence by any Court of law.	Duly signed Affidavit from the Bidder
3	Conflict of Interest	Mandatory certifications from bidder	Bidder should not have a conflict of interest in the assignment as specified in the bidding document. Comply with the code of integrity as specified in the bidding document.	Duly signed Undertaking from the bidder on letter head
4	Financial Worth	Turn over	The cumulative turnover of the agency for 2017-18 and 2018-19 and 2019-20 should be at least Rs. 3 crore.	Attach Balance Sheets & documents certified by Chartered Accountant.
5	Tax Details	Tax registration/ clearance	The bidder should have registered for (i) Service Tax (ii) PAN	Copies of the same
6	Experience	Work Experience in Video Conferencing Setup	i) The agency must have an experience of at least 3 year in Video Conferencing Management.	Copies of the work order must be attached.

			ii) The agency must have at least 3 work orders of Govt. of India / PSU's / Societies/ Departments of 10 lakh each.	
7	Technical Manpower For each location	Technical Support (Video Conferencing Setup)	1-year experience and proven skills in Video Conferencing Setup & Support.	Attached Relevant Documents in Support of experience. Or Undertaking to comply with the same on firm's letter head.
8	Demo Presentation	Technical Presentation at BPPI office	The agency must give a technical presentation on the Video Conferencing services.	A detailed power point slide dully stamped & signed by the bidder.

The bidder, on receiving Work Order from BPPI, will immediately start the work and its related activities as specified under scope of work & deliverables.

3. The detailed Scope of Work includes the following:

The entire scope of work for the selected bidder has been divided into three stages:

- Pre-Event
- During the Event
- Post Event

A. Pre-Event Activities

- i. Selected bidder will start the planning of the event in advance of the event.
- ii. Selected bidder may have to undergo through security clearance for the event.
- iii. Selected bidder should provide required information for the same.
- iv. During the event planning infrastructure required for event capture should be discussed. Adequate cameras, microphones, display screens etc. should be provided as per the need.
- v. Selected bidder must share details of the manpower involved for the event in advance of the event
- vi. Selected bidder shall make necessary arrangements in advance to provide services on scheduled date. Selected bidder should install, check and commission the equipment/devices in advance so as to make video conferencing operational on the day of event.
- vii. Selected bidder should provide all infrastructure latest as per the specifications/details provided in the tender document

- viii. All charges for handling and setting up the infrastructure to the site shall be included in the total order value. Selected bidder shall include cost of transportation of equipment/devices, manpower and any other logistics cost in the financial bid. BPPI would not be liable to pay any extra cost to the selected bidder.

C. During the Event Activities

- i. Selected bidder would be responsible for providing the video conferencing services to the event on behalf of BPPI. These services can be divided into two types:
 - a. Capturing the event through HD digital camera
 - b. No Mixing and signal distortion during event when live A/V feed are active
- ii. Selected bidder would be responsible for Event Capture, live A/V feed and Recording the event in coordination with NIC/NICSI as well as in coordination with other stakeholder(s) etc. at designated locations (as per annexure I).
- iii. The selected bidder shall deploy professionally skilled manpower, experienced in the field of installation, commissioning, casting at event and recording locally.
- iv. The selected bidder shall keep a standby of technical staff to mitigate risk of any untoward incident.
- v. The selected bidder shall provide safeguard by ensuring stable source of power in the cast venue, uninterrupted power supply in the event of power failure, the power conditioner to mitigate spikes and a back-up.
- vi. The selected bidder shall work for entire day on site as required by the BPPI.

D. Post Event Activities

The selected bidder must be responsible for packing & removing infrastructure, equipment/devices from the location post completion of the event in coordination with BPPI.

4. EVALUATION CRITERIA (TECHNICAL)

The point system for evaluation of Technical Bid will be as follows:

Power Point Presentation on the methodology for this assignment	
Criteria	Marks
1. Understanding of event	25
2. Understanding of the scope of work	25
3. Technical workflow	25
4. Demo representation	25
Total	100

1.12 **TERMS AND CONDITIONS**

- ❖ A senior level professional of the bidder, who is experienced in handling such accounts, is to be identified as the team/project leader for this work and must remain the exclusive single point contact for all the activities related to the execution of this work. The credentials and details of such personnel being deployed must be communicated to the concerned officials of BPPI.
- ❖ Combined Quality cum Cost Based System (CQCBS) method would be adopted for selecting the successful bidder on the basis of 70:30 ratio, wherein 70% weightage would be given for technical soundness of the bidder and 30% weightage would be given for financials.
- ❖ Earnest Money Deposit (EMD):
 - (a) The original Earnest Money Deposit by means of a Demand Draft/Banker's Cheque for **Rs. 50,000/-** (Rupees Fifty Thousand only) drawn in favour of **Bureau of Pharma PSUs of India, payable at New Delhi** must be submitted in the office of BPPI (single point of contact) before the submission time prescribed in tender date sheet (mentioned above). In case, original EMD is not submitted before the above date and time, the bids will be rejected summarily. In case of late receipt of EMD i.e. after closure of bid submission date & time, the bidder shall be disqualified and such bid will not be considered.
 - (b) Bidders registered with MSME will be exempted from submitting EMD on submission of copy of current valid certificate of registration with MSME.
 - (c) If the bid is received without EMD or applicable valid certificate of registration of MSME; it would not be considered, and bids will be rejected summarily.
 - (d) EMD of unsuccessful bidders will be returned after bid validity i.e., 30 days from the opening of technical bid.
 - (e) EMD of successful bidder will be returned after completion of awarded work/service with due formalities.
 - (f) No interest is payable on EMD.
 - (g) The EMD should be valid for a period of six months from the date of submission of bid.
- ❖ The bidder should submit their Technical & Financial Bid in prescribed Performa in a sealed envelope separately.

- ❖ The bidder should sign & stamp at the bottom space of all pages of document. The Tender bid will be opened at **BPPI, Head Office.**
- ❖ No bidder shall contact BPPI on any matter relating to its bid, from the time of bid opening till the contract/ work order is awarded.
- ❖ Any effort by a bidder to influence the BPPI in the process of bid evaluation, bid comparison or contract award decisions may result in rejection of the bidder's bid.
- ❖ The notification of award will constitute the formation of the contract/work order.
- ❖ The Tenders submitted beyond the scheduled date and time shall be summarily rejected. Partial quotations of items will make the Tender liable for rejection. Bidder must give quotation for all items as per Tender.
- ❖ BPPI reserves the right either to accept or reject any or all the Tenders at any time prior to award of contract.
- ❖ Location may vary as per decision of the management. In case of change or addition in location(s), bidder may provide services on same rate (finalized L1) for new identified location.
- ❖ No request for increase in the rates will be entertained post work order/contract. No advance payment will be made. Also, no interest will be paid on delayed payment.
- ❖ The BPPI reserves the rights to reject any or all Tenders. BPPI, in order to satisfy itself can get a spot enquiry to verify soundness, capability and viability of the Tendering firm.
- ❖ In case of any differences the firms may called for negotiation, Committee will be the Sole Arbitrator on all matters and their decision will be binding on the agency/bidder.

Annexure I**Bill of Quantity** (for Single location):

Services	Item/Details	Unit	Unit Rate without taxes (in Rs.)	Applicable Tax (in %)	Total Rate with taxes (in Rs.)
Multi Camera Setup Sound	HD Camera	1			
Digital Video System	HD Mixer	1			
System	Laptop	1			
Sound Setup	Sound System Set	1			
Stage Equipment	Mikes	1			
Other Infrastructure	HDVC Support	1			
Display	LED WALL 12'*10' or higher	1			
Networking	OFC	1			
Tech. Support	Technical Manpower	1			

****Miscellaneous support:*** Essential items (i.e. Genset/Internet Connectivity/other consumables etc.) required at location other than above mentioned; need to be supplied & installed by selected agency/bidder without any additional cost.

(On nonjudicial Stamp Paper)

DECLARATION

I/We M/s. represented by its Proprietor/Managing Partner /Managing Director having its registered office at do hereby declare as under: -

1. I/we hereby certify that all the particulars given by me are correct and true to the best of my/our knowledge.
2. I/we certify that if appointed for selection, I/we shall appoint separate teams for any competing clients who are in the same business as BPPI to avoid clash of interests and maintenance of secrecy. In case at any stage, it is found that that the information given by me/us is false/incorrect, BPPI shall have the absolute right to take any action as deemed fit/ without any prior intimation to me.
3. I am / We are aware of the Tender Inviting Authority's right to forfeit the Earnest Money Deposit and blacklist me/ us for a period of 3 years if, any information furnished by us proved to be false at any time.
4. I am / We declare that we possess the valid certificates as required in tender & complies and continue to comply with the conditions laid in the tender document.

Signed.....

Name:

Designation.....

(Company Seal)

Witness: -

(1) Signature:

Name:

Designation:

(2) Signature:

Name:

Designation:

(To be attested by the Notary)